

Iowa Land Title Association (ILTA) Title Plant Certification Program Recertification Application

A member firm that is enrolled in the ILTA Title Plant Certification Program must be inspected by ILTA inspectors **every seven (7) years** to retain its certified title plant status. Inspections will be performed from the date of the most recent successful inspection to within 30 days of the date of the inspection.

Recertification Timeline: On the seventh year following your inspection date, reinspections must be **scheduled and completed** within 60 days prior to or no later than 60 days past the inspection date.*

The recertification inspection fee is \$300. If a title plant fails the first inspection and requires reinspection, a fee will be assessed for reinspection based on the amount of time and number of inspectors required, not to exceed \$300.

Members that choose not to have their title plants recertified, or the title plant fails to have a successful inspection during the recertified timeline, will forfeit their certified plant status which includes immediate suspension of the company's status as an ILTA Certified Title Plant and ILTA Certified Title Plant Logo, in any form. Failure to comply with the policies as set forth in the ILTA Title Plant Certification Program is strictly prohibited.

Members that forfeit their certified title plant status and apply for reinspection past the recertification timeline will be inspected from the date of the most recent successful inspection date to within 30 days of the date of the inspection for a fee of \$500.

A copy of the ILTA Title Plant Inspection Guidelines for a Title Plant Certification Reinspection is available on the ILTA website www.iowalandtitle.org Resources Page or a copy will be emailed upon request.

*An extension may be granted at the discretion of the ILTA Board.

COMPLETE THE INFORMATION BELOW AND MAIL THIS FORM ALONG WITH A CHECK MADE PAYABLE TO ILTA: ILTA, PO Box 444, Carroll, IA 51401

Today's Date: _____

Contact Name: _____ Company: _____

Address: _____ City: _____ State: _____

Zip: _____ Phone: _____ Email: _____

ILTA Title Plant Certification Date (most recent) : _____ Amt. Enclosed: \$ _____

ILTA will provide certificates for successful inspections at the next ILTA Regional Meeting, ILTA Annual Convention, or the certificates will be mailed upon request (check one):

____ A representative from the company will accept the certificate at the ILTA Regional Meeting.

____ A representative from the company will accept the certificate at the ILTA Annual Convention.

____ No one is available to accept the certificate in person, please mail.

Keep a copy for your records -- thank you!

Adopted: June 23, 2017